

calendar for the 2012-2013 school year. Dr. Lovejoy noted that the Putnam County superintendents met this week and decided to use a traditional calendar for the 2012-2013 school year. This will be investigated in the future.

B. State of the Buildings Report – Tom Wiseman, Director of Operations:

Tom Wiseman, Director of Operations, gave a report on the buildings. The Roachdale Elementary roof has some areas that are still under warranty. Tom Wiseman would like to get the bidding process started for the repairs. He walked through the building with Kramer and Company and he will email the Board the results. He feels that things are moving along smoothly thanks to the good staff at each of the buildings.

Mark Hoke asked about the lighting at Bainbridge Elementary. It is very dark there at night because of the poor lighting. Tom Wiseman noted that McCloud Electric will be out to fix this issue. We have the parts, but they have been unable to fix due to the weather.

IV. FINANCIAL REPORT

A. Treasurer’s Report [Attached hereto]

Dr. Lovejoy verified that the corporation paid the last \$250,000 in debt on August 31, 2011.

Oliver Haste motioned to approve the treasurer’s report as presented. Jackie Simpson seconded the motion, and it carried by a 7 – 0 vote.

B. Approval of Claims:

Claim approvals: 12/01/11 –12/9/11 Voucher Numbers 1-77, 26607-26616

Mark Hoke asked if the claims for random drug testing had to be done by two companies. Tom Wiseman noted that one is for bus drivers. There were six drivers and one other tested.

Travis Lambermont motioned to approve the above claims as presented. Jackie Simpson seconded the motion, and it carried by a 7 – 0 vote.

C. School Fund Reports [Attached hereto]

Mark Hoke asked about the check to Wal-mart for eye glasses. Jo Ellen noted that this is to help a family in the community. Tanya Pearson noted it is paid from the Mary Allison Fund.

Mark Hoke motioned to approve above school fund reports as presented. Travis Lambermont seconded the motion, and it carried by a 7 – 0 vote.

V. CONTRACTS FOR APPROVAL

A. ECA Contracts [positions approved by Board of School Trustees to date]:

Dr. Lovejoy went over the positions being brought before the Board to date.

VI. OLD BUSINESS

None

VII. NEW BUSINESS

A. Seeking Permission to Balance Appropriations with all funds to close the 2011 Budget:

The superintendent is seeking permission for our corporation treasurer to transfer positive account balances to negative accounts within the same fund. John Hays asked for a list of what needs to balance. The Board will see what needs to balance and then sign off on it. Tanya Pearson noted the Board will receive this information the first week of January. This is the normal end of year procedure.

Mark Hoke motioned to grant permission to balance appropriations with all funds to close the 2011 budget. Travis Lambermont seconded the motion, and it carried by a 7 – 0 vote.

B. Seeking Permission to Advertise for 2012 Fuel bids:

Tom Wiseman, Director of Operations, is seeking permission to advertise for fuel bids.

Oliver Haste motioned to grant permission to advertise for 2012 fuel bids. John Hays seconded the motion and it carried with a 7 – 0 vote.

C. Seeking Permission to Advertise for 2012 School Buses:

Tom Wiseman is seeking permission to advertise for school buses. The 2011-2012 School Bus Replacement Plan indicates that three buses will be purchased during the 2011-2012 school year. Tom Wiseman explained that bad roads cause a lot of issues with the buses. This is for advertising only. The Board will vote on the bus purchases.

John Hays motioned to grant permission to advertise for 2012 school buses. Travis Lambermont seconded the motion, and it carried by a 7 – 0 vote.

D. Permission to Advertise for Architectural Design Bids for Roachdale Roofing Project:

Tom Wiseman is seeking permission to advertise for architectural design bids for the Roachdale roofing project. Any construction/renovation project that exceeds \$100,000 requires an architect.

Mark Hoke motioned to grant permission to advertise for architectural design bids for Roachdale Elementary. Oliver Haste seconded the motion, and it carried by a 7 – 0 vote.

E. Permission for Two High School Band Fundraisers to Take Place:

The first fundraiser will be scheduled from January 3, 2012 through January 7, 2012 with sales of Abby Candles and miscellaneous items. Proceeds will go to the Band Department to assist students with contest fees and other supplies. The second fundraiser will include sales of Century chocolates, seeds, and spring items. This fundraiser will be scheduled from February 6, 2012 through February 20, 2012. The proceeds will go to the Band Department to assist with band instrument repairs. Alan Zerkel, Principal, noted that the fundraisers are provided each year to help with band fees.

Mark Hoke motioned to grant permission for two high school band fundraisers. Oliver Haste seconded the motion, and it carried by a 7 – 0 vote.

F. Permission for 6th Grade Trip to Camp Tecumseh:

Due to staffing issues and other circumstances, the trip to McCormick's Creek did not take place during the fall of the 2011 school year. The 6th grade team has been working to develop an alternative program that would allow students to learn the important skills of leadership, team building, and responsibility that camp provides. The 6th grade team is recommending an alternative trip for the students to take in the spring of 2012 to Camp Tecumseh. The camp provides small group activities, all meals, two days of programs, and lodging for one night. The cost is \$51.25 per student making it a total of \$6,950. The 6th grade plans to have fundraisers to help with the costs, but would like to see if the Board would agree to help with some of the costs. They have discussed possibly charging the students for part of their individual fee. They would like to attend the camp at the end of April or early May. Confirmation of the dates would need to be made by February. President Debbie Sillery suggested the 6th grade team comes back to the next Board meeting with fundraising ideas for the camp.

Travis Lambermont motioned to grant permission for the 6th grade trip to Camp Tecumseh. Mark Hoke seconded the motion, and it carried by a 7 – 0 vote.

VIII. PERSONNEL

A. Personnel

1. *Medical Leave – Certified:*

Name	Building	Position	Effective Date	Reason for Leave
Lisa Leonard	Roachdale	Teacher	January 2, 2012 thru May 25, 2012	Medical Leave

Lisa Leonard is requesting a medical leave continuance from January 2, 2012 through May 25, 2012. Originally, Lisa Leonard was approved for medical leave on February 16, 2011. Teachers are given a leave of absence for a period not exceeding one year because of a disability or sickness. Her sick days and personal days will be exhausted on January 23, 2012. Charlie Boller requested amending the dates requested by Lisa Leonard to be January 2, 2012 through February 16, 2012. Oliver Haste suggested having Lisa Leonard send a new request covering medical leave through February 16, 2012. The Board would accept the medical leave request through February 16, 2012 if submitted.

Oliver Haste motioned to deny the above medical leave request through May 25, 2012. Mark Hoke seconded the motion, and it carried by a 7 – 0 vote.

2. *New Employment –Classified:*

Name	Building	Position	Effective Date	Reason for Employment
Denise Davies	Roachdale	Media/Computer Instructional Assistant	Upon Board Approval 12/15/11	She will replace Kaley Garrison.

Travis Lambermont motioned to approve the above new employment–classified. Jackie Simpson seconded the motion, and it carried by a 7 – 0 vote.

3. *New Employment – ECA:*

Name	Building	Position	Effective Date	Reason for Employment
Rev. and Mrs. Scott Volland	NPBS	Peers Program Sponsors	Upon Board Approval 12/15/11	Rev. and Mrs. Volland have volunteered to sponsor this group.

Mark Hoke motioned to approve the above new employment–ECA. John Hays seconded the motion, and it carried by a 7 – 0 vote.

4. *Resignation – Classified:*

Name	Building	Position	Effective Date
Kaley Garrison	Roachdale	Media Center/Computer Instructional Assistant	January 2, 2012

Jackie Simpson motioned to approve the above resignation–classified. John Hays seconded the motion, and it carried by a 7 – 0 vote.

IX. ITEMS FROM SCHOOL BOARD MEMBERS

Charlie Boller commented that the Roachdale Marshall proposed he would do security for the school for prom, games, graduation, and other events for free. Charlie Boller wanted to let the Board know and would like to get an estimate on what is spent on security for events.

Charlie Boller asked Alan Zerkel if he had heard back from Herff Jones about possible partial reimbursement for the football rings. Alan Zerkel noted that the Herff Jones representative said he would be willing to assist.

Charlie Boller asked why we are using two buses instead of one for athletic events and if it was due to a recent fight on one of the buses. Tom Wiseman noted that the Athletic Department wanted to split them up. Charlie Boller does not feel we should waste money on an extra bus. Tom Wiseman will get with Rich Bagienski to investigate the reason.

Charlie Boller wanted to commend President Debbie Sillery on how professionally she has handled recent tumultuous situations. President Debbie Sillery thanked Charlie Boller.

Jackie Simpson attended the Choir and Band Concert and thought it was great. Kelly Thomas and Craig Rogers should be commended.

Mark Hoke commented on recent situations and that the public needs to realize there are seven Board members and everyone has different opinions. We are all here for the same goal, which is looking out for the best interest of the students. There are misconceptions about the Board and he urges more people to attend Board meetings.

John Hays asked Tom Wiseman about the priority list he discussed with the Board recently and whether or not any action had been taken on the issues. Tom Wiseman noted that some of the items listed will be done next year. We are looking to the future for repairs and issues that need to be done and how they will be funded. John Hays asked if the Board could see the operating budget for the Transportation Department. John Hays would like to be able to see an operating budget assuming the budget is approved. Tom Wiseman noted that they will do some patching at Bainbridge Elementary and Roachdale Elementary, because paving is so expensive. Oliver Haste asked about using the money in the Rainy Day Fund. Dr. Lovejoy noted that Rainy Day Fund can be used for emergency situations when the Board chooses to do so.

X. ITEMS AFTER 4:00 P.M. – December 15, 2011

A. Personnel

1. New Employment –Athletics:

Name	Building	Position	Effective Date	Reason for Employment
William Bell	NPMS	Assistant Wrestling Coach (Volunteer)	Upon Board Approval 12/15/11	He will assist wrestling team.

Mark Hoke motioned to approve the above new employment-athletics. Charlie Boller seconded the motion, and it carried by a 7 – 0 vote.

2. New Employment –Athletics:

Name	Building	Position	Effective Date	Reason for Employment
Jim Gray	NPMS	Assistant Wrestling Coach (Volunteer)	Upon Board Approval 12/15/11	He will assist wrestling team.

Mark Hoke motioned to approve the above new employment-athletics. Charlie Boller seconded the motion, and it carried by a 7 – 0 vote.

3. New Employment –Athletics:

Name	Building	Position	Effective Date	Reason for Employment
Linda Patrick	NPHS	Head Girls’ and Boys’ Golf Coach	Upon Board Approval 12/15/11	She will coach the girls’ and boys’ golf teams.

Mark Hoke motioned to approve the above new employment-athletics. Charlie Boller seconded the motion, and it carried by a 7 – 0 vote.

4. New Employment –Athletics:

Name	Building	Position	Effective Date	Reason for Employment
Norm Fish	NPHS	Head Boys’ Varsity Baseball Coach	Upon Board Approval 12/15/11	He will coach the boys’ varsity baseball team.

Mark Hoke motioned to approve the above new employment-athletics. Travis Lambermont seconded the motion, and it carried by a 6 – 1 vote (Oliver Haste nay).

XI. COMMENTS FROM THE COMMUNITY

Scott Spencer commented about the upcoming Holiday Program at Roachdale Elementary. The program will be held on December 20, 2011. Jason Chew noted the high school is getting ready for final exams. They are also bringing back semi-formal dances for students. The students were requesting dances.

XII. ADJOURNMENT

There being no further business to come before the Board, Oliver Haste moved for adjournment of the meeting. Travis Lambermont seconded the motion, and it carried by a 7 – 0 vote.

Debra Sillery, President

Travis Lambermont, Member

John Hays, Vice-President

Charlie Boller, Member

Jackie Simpson, Secretary

Oliver Haste, Member

Mark Hoke, Member